

ID	Activity	Responsible	Start Date	Planned Completion Date	Comments
<b>Project Plan (Timeline) for Adult Autism</b>					
<b>1 - Adult Autism</b>	<b>Partnership:</b> SWYPFT and BDCFT to work in partnership to a 4 point plan a. provide emergency support to BANDS. Review the backlog of referrals. b. Support with the BANDS waiting list. SWYPFT contributed 50% towards taking 100 patients off the BANDS waiting list. c. Build up BANDS; advertising to joint posts based on core funding already available to BANDS; agree an operational model d. Expand BANDS - demonstrate a track record of success in the first three steps and develop a business case for sustainability	WON/KB/MA	13/12/21	30/09/22	<b>16/02/22;</b> WON updated re SYFT <b>23/02/22;</b> CCG have discussion booked with SWYFT DOF to discuss plan KF has updated plan for use of Transforming Care funds <b>16/03/22;</b> Agreement made for 100 assessments, including triage Initial plan shared to implement SWYT service <b>25/04/22</b> WON shared update - Action: WON to invite SWYT to future meeting to share plan for delivery of 100 assessments. <b>22/06/2022</b> Wanting to see progress now on the 100 assessments. Marios to be added to this group from next week. Mel Pickup wants numbers regarding SWYFT.S1 and assist referrals, only referrals can be done on S1. <b>29/06/2022 Action:</b> Kelly to email Bernard/Marios to create a timeline around activity/progress. <b>17/08/2022</b> Ellen from SWYFT shared costings with Walter around model of service and take 600 referrals per annum. Phase 1 is recruit 2 staff and have a waiting list of 50 pa, 2nd phase appoint a B7 also and this will remove need for patients to go on a waiting list. <b>Action: Walter/Kelly/Finance to arrange meeting to look at and review figures.</b> Additional step to process introduced - short face to face meeting to improve quality of referral. Deliver service from Hillside Bridge.
<b>1a - Adult Autism</b>	Partnership: a. provide emergency support to BANDS. Review the backlog of referrals.	WON/KB/MA	01/06/22	30/09/22	<b>10/06/2022;</b> 70 referrals shared to be looked at. <b>13/06/2022;</b> Marios checked the first 30 Autism referrals from BANDS and the referral management process is working fine. Marios will ask our Consultant Clinical Psychologist to take over this so we will be catching up quickly with backlog. Otherwise, the referrals are of extremely poor clinical quality The interphase between the BANDS pathways needs improving; there are letters of BANDS ADHD asking GP to make a referral to BANDS Autism. <b>15/06/22:</b> 50 referrals now checked <b>17/08/2022:</b> providing leadership cover for BANDS and referral management cover. Work to improve processes and have meetings with local stakeholders.
<b>1b - Adult Autism</b>	Partnership: b. Support with the BANDS waiting list. SWYPFT contributed 50% towards taking 100 patients off the BANDS waiting list.	WON/KB/MA	01/06/22	30/09/22	<b>08/06/2022</b> Bernard updated SWYFT have S1 access but need access to where waiting list is should be sorted this week. SWYFT writing to 100 people on the list and to see if they still want an assessment, giving them 2 weeks to respond. (SWYFT believe only 50 will respond if this is the case they will take another 50 and do the same. <b>15/06/2022</b> SWYFT waiting list S1 access has been resolved. Marios made a start, Referral form wants changing, shouldn't take long to change the template. Marios made clear point that our referral process was poor. Kelly talked about the contractual position, may need MOU agreement in place as its just moving the same money around but in a new way not new money. MOU between CCG and SWYFT.Marios is triage new patients now as well, 70 on waiting list he has taken 30 of them already, checking and then passing onto his psychologist for handover, will just continue to do this going forward. Regular admin meetings are ongoing. 20/06/20; contract finalised <b>28/06/22;</b> update from 100 letters sent from the waiting list. 74/100 people have opted in to triage. 23/100 did not respond so will be discharged. 3/100 were discharged due to being OOA or an inpatient. <b>Next Step:</b> BANDS admin to send another batch of letters from the waiting list until we hit the number 100. Then we can start our Triage. <b>4/7/22:</b> Project Activity Plan shared (see Tab 4, Capacity Plan 100) <b>08/07/2022</b> Group reviewed and approved a leaflet SWYPFT will send to patients referred for appt <b>17/08/2022</b> : on track and recruitment for this has been completed. From this 126 people were removed from the BANDS waiting list and 100 are waiting triage before we end up with 50 appointments. Option to introduce a new step to our pathway to ensure better quality referrals. Service ready to begin Sept 2022, from Hillside Bridge
<b>1c - Adult Autism</b>	Partnership: c. Build up BANDS; advertising to joint posts based on core funding already available to BANDS; agree an operational model <b>Recruitment:</b> From June 2022, plan agreed to recruit to posts in partnership between BDCFT and SWYPFT - Phase 1 1 x Band 8a Psychologist and 1 x Band 4 Psychology assistant	WON/KB/MA	13/12/21		<b>19/05/22:</b> Discussed with WON and Ali Jan, can confirm to Kelly and Bernard they can recruit with SWYFT for the BANDS roles - KF to notify - initial plan involves recruit only to roles to replace core roles, BDCFT need to give SWYPFT written confirmation of funding for those roles. <b>25/05/2022</b> Discussed the above. <b>Action:</b> Bernard to send SWYFT written confirmation regarding joint recruitment to posts. <b>08/06/2022</b> - Bernard working with SWYFT to sort out the logistics and contractual arrangements of doing this jointly. This will include the 187k for 2 years. <b>24/06/2022</b> - Meeting to discuss joint recruitment of BANDS posts oæ x Band 8a Psychologist and Band 4 Psychology <b>20/07/2022</b> - Marios update, Finishing draft job description, but on with it <b>17/08/2022</b> - Costings received from SWYPFT. total investment £166,752 per annum for Phase 1 recruitment and £77k per annum for Phase 2 recruitment
<b>1d - Adult Autism</b>	Partnership: d. Expand BANDS - demonstrate a track record of success in the first three steps and develop a business case for sustainability	WON/KB/MA	01/06/22	30/09/22	<b>17/08/2022</b> - Costings received from SWYPFT. total investment £166,752 per annum for Phase 1 recruitment and £77k per annum for Phase 2 recruitment
<b>2 - Adult Autism</b>	<b>Performance;</b> Monthly BANDS dataset report	WON/KB	13/10/21	On-going	<b>25/05/2022</b> GK to receive dataset and then share with group on monthly basis. <b>29/06/2022</b> Set-up Meeting with both BI teams (Walter/Bernard/Darren/Raj) to discuss requirements requests the dataset start to include the work SWYFT are doing - Triage/Letters going out and numbers dropping off due to no replies. <b>06/07/2022</b> Won <b>18/07/2022</b> Meeting held with both BI data teams, to discuss existing datasets and new requirements. Raj to amend dataset and to include agreed amendments. <b>Action: GK to set-up follow up meeting - Won/Kris/Bernard/Darren/Raj.</b> <b>20/07/2022 - BH/Marios</b> - Discussed how to include the work done by SWYT into the dataset, used to be done manually but want it doing automatically. <b>Action Bernard to meet and see how this can be progressed. Need to show how many people, month by month, will come off the waiting list.</b> <b>06/09/2022:</b> Won/Gareth/Darren/Ellen met to discuss including SWYFT data into the monthly data reports.

3 - Adult Autism	<b>Governance:</b> T&FG continue to meet weekly to plan, manage and review service development	WON/GK	22/11/21		<b>26/01/22:</b> capacity issues impacting on consistent BDCFT attendance A Taylor, CBMDC joined group S Leonard, CBMDC to be invited to attend group <b>9/2/22:</b> additional BDCFT and CBMDC reps have joined group <b>20/07/22:</b> Angela added Carine Baker (Commissioning manager Autism/ND) to join T&FG.
4 - Adult Autism	<b>Governance:</b> Senior overview and support to be provided by T Patten, D Sims and AJ Haider	AJH	13/12/21		<b>First meeting Jan 2022</b> <b>3/8/22</b> - suggest meeting to plan for HOSC <b>17/08/2022</b> Meeting is going ahead later today
5 - Adult Autism	<b>Referral Pathway</b> Adult ASD referral Pathway and GP Assist Pathway clarification update from WON. Support referrers with ASD awareness training	WON/BH	23/02/22	31/03/22	<b>16/03/22</b> Top Tips has been sent to Val ? (GP) There is a recorded session on website and training material has been produced. Action: Bernard will identify key materials and WON will circulate to GP practices through links <b>27/4/22</b> Discussions started to place referral on GP Assist - KF leading <b>22/06/2022</b> Info circulated by WON via email after meeting <b>29/06/2022</b> Won update meeting with JP last week, discussed BDCFT not using GP Assist but reasons unclear why not. Action: Kelly to check with Tom Rycroft. <b>20/07/2022</b> Update from JP about GP assist and S1, can help with the new form to auto-populate and make it easier for GPs when referring. Sara Humphrey now involved in discussions to help and link with GPs. MA/WON/S Humphrey met to plan and develop GP Assist pathway and support for referrers <b>3/8/22;</b> New referral form to be placed on System1  Follow up meeting booked for 28/09 to build Adult Autism Pathway on ASSIST. WON has requested J Parkinson to raise a ticket for development work on GP ASSIST
6 - Adult Autism	<b>Complaints</b>	KF/KB	12/01/22	On-going	<b>27/4/22 Action:</b> WON has responded to a recent complaint and will share narrative with KB. BDCFT and CCG Complaints teams to be copied in and request to liaise for any future complaints.
12 - Adult Autism	<b>ICS ND Deep Dive:</b> Engage with ICS work to explore system approaches to ASD assessment and diagnosis	T&FG	13/12/21	Ongoing	<b>23/02/22;</b> BDCFT and CCG reps attended ICS Adult Neurodiversity Planning Session <b>27/04/22:</b> BANDS and CCG reps will self nominate for ICS Deep Dive Steering and Operational Groups. Action: KF to share S Russell email re Deep Dive <b>3/8/22:</b> Programme Update <b>WY Violence Reduction Unit</b> - has received £5.8m funding <a href="https://www.westyorks-ca.gov.uk/media/8513/report-neurodiversity-and-violence.pdf">https://www.westyorks-ca.gov.uk/media/8513/report-neurodiversity-and-violence.pdf</a> Unit has been researching 4 key areas around young peoples with ND experience of violence - findings and recommendations shared - clarity of ND terms, further research and training <b>Initial WY data shared</b> - each place will have a meeting to confirm data - increase in all referrals accepted of 84% over 6 months - request for programme to address a consistent approach to reporting <b>Reciprocal Mentoring:</b> Nadia Hussain - learning partners, not mentor, mentee - <b>Dates for Workshops shared from Deep Dive for Right to choose – 13/10/2022 and Adult assessment pathway – 17/10/2022</b>
13 - Adult Autism	<b>Pre and Post Diagnosis support</b> Clarify pre and post-diagnostic support and resources Link with PCN Social Prescriber	BH/AT	13/12/21	Ongoing	<b>3/8/22 PPDS T&amp;FG formed</b> – members Stacey Thomas, Carine Bake, W O'Neill - and workplan drafted 1. Map current support service – carine - add to the ND Pathway 2. Identify gaps 3. Draft proposal for VCS led support services or individual workers 4. Produce a local proposal QON met with C Brauns re Social Prescribers - need to raise awareness and provide training to SPs re needs of adults with ND <b>17/08/2022</b> WON/CB/SL visiting SAS/SACAR on 24/09/22 to gather information re services provided CBMDC have commissioned a range of training for our workforce: o1. Introduction to Neurodiversity – all staff, o2. Working with autistic people – social workers who work directly with people with autism; o3. Level 3 Certificate in understanding Autism (A level equivalent), which once complete will have trained 20 social workers – the course commences in September, o4. 48 places on a virtual Autism experience bus. This is an immersive training experience to allow participants to understand how autism affects people day to day and how to make adjustments to support autistic people. • In May we submitted a grant funding bid to DWP for £350k of funding for a local supported employment initiative (LSE) for people with autism. We were notified this week that our bid was successful. This new service will support 100 Autistic people into paid employment over the project which will commence next month and is funded until March 2025.
15 - Adult Autism	<b>Stakeholders - Update and present to:</b> A. Update Performance and Commissioning Forum - 01/08/2022 - Complete B. Update System Quality Committee - 25/08 C. HOSC Chair's briefing Weds at 1530 31/08 D. System Finance Deputies 14/09 D. Place Leadership Team - 28/09 and 3 monthly E. HOSC Committee 06/10 and Feb 2023 F. SF&P 27/10			Ongoing	<b>18/05/2022</b> - Walter and Kelly to meet and discuss. <b>25/05/2022</b> Ongoing still <b>22/06/2022</b> Plan changed so may need to update HOSC, wait until called back <b>29/06/2022</b> Action: Won to draft an updated document and share with KB. <b>20/07/2022</b> Won has created slide to present to HOSC <b>20/07/2022</b> Update HOSC in September meeting, will be a good time because we can show the early progress and numbers coming off the waiting lists. <b>17/08/2022</b> Will include user stories for Autism once we can get patient feedback from the new pathway.
20 - Adult Autism	<b>Finances</b>	All	29/06/22	Ongoing	<b>29/06/2022</b> - Create Finance schedule, All agreed use Transformation monies first, then use core funding to support other functions to help the service once they are identified. <b>20/07/2022</b> - Meeting to arrange for Kris/Kelly/Walter/Marios <b>17/08/2022</b> - SWYPFT have shared costings for new model - Kelly and WON to meet with BDCFT finance

22 - Adult Autism					
23 - Adult Autism					
24 - Adult Autism					
25 - Adult Autism					
26 - Adult Autism					
COMPLETED					
Adult Autism	Outsourcing; Engage with IS sector re outsourcing	WON/KB	13/12/21	COMPLETE	WON to share outcomes from engagement <b>28/01/22</b> ; Engagement outcomes shared Some issues with use of available NR funding - Finance to discuss <b>9/2/22</b> : WON shared outcomes of engagement and finance discussions Action: BDCFT to engage with independent providers identified <b>25/04/22</b> WON shared update - <b>Action</b> : WON to invite SWYT to future meeting to share plan for delivery of 100 assessments. <b>18/05/2022</b> - SLAM offering a national referral for adults with ADHD / Autism, GK to arrange meeting GK emailed adhdasdadmin@slam.nhs.uk to set-up meeting. <b>25/05/2022</b> - GK/WON meeting with SLAM on 27th May to discuss referral pathways - <a href="https://slam.nhs.uk/referrals-adhd-and-asd">https://slam.nhs.uk/referrals-adhd-and-asd</a> <b>27/05/2022</b> - SLAM FT stopping their national referral due to local demands on their services, will keep us updated if this changes in the future. <b>20/07/2022</b> - project team decision to stand down outsourcing adult autism option to focus on partnership with SWYPFT- will move the 50 autism cases from Clinical partners and give them 50 more ADHD cases to work on. <b>08/07/2022</b> ; BH continues to meet monthly with CP. Agreed to increase to 250 patients. First step will be screening letter to people on waiting list. BANDS reviewing waiting list for complexity and co-morbidity - retain these within BANDS. CP cant access S1 - referral forms will be sent securely. Assessment process reviewed and approved . Mobilisation 1 Sept to 31 March.
Adult Autism	Estate Provide suitable estate in Bradford for the SWYT team x 2 days weekly	WON		20/07/2022 COMPLETE	<b>18/03/22</b> Enquiries made to Bilton, Westbourne and Hillside <b>27/04/22</b> : Hillside Bridge now preferred venue - Action: WON to book <b>25/05/2022</b> WON to book estate at Hillside Bridge
Adult Autism	Direct management support to be provided to service	DS/TP		20/07/2022 COMPLETE	<b>9/2/22</b> : Band 8b x 1 FTE to be introduced, at risk to BDCFT, to support BANDS <b>16/02/22</b> : some clinical leadership included in Psychology role - R7 operational manager role also to be introduced
Adult Autism	Self referral pathway to be introduced	KB	13/10/21	COMPLETE	<b>16/02/22</b> ; has completed testing and link available to be added to BANDS website. Ready to go live from 1/3/22. WON will support sharing comms/Top Tips with GPs. Dr Val Wilson has been involved <b>16/03/22</b> Self referral is now live on BDCFT website <b>27/4/22</b> Discussions started to place referral on GP Assist - KF leading <b>18/05/22</b> SWYFT/IP's/SLAM don't offer self referrals, need to consider closing the self referral pathway and putting
Adult Autism	National Autistic Society	SL	25/05/22	Complete	<b>25/05/2022</b> - Everyone was in agreement to ask NAS to help identify and map - Action: SL to set-up meeting with NAS <b>20/07/2022</b> - Group agreed meeting no long required with NAS.
Adult Autism	Set-up Adult Autism Action Plan/log, with a new operational/strategic group. (Doing similar action for Adult ADHD)	WON/KF	22/06/22	Complete	<b>22/6/2022</b> Adult Autism action plan and adult ADHD action plans required, task and finish group to continue, but also set-up an operational/strategic group. Mel Pickup and Mark Hindmarsh to report issues to PLE because neurodiversity is now on the list of our priority areas, want to assign a main contact to lead on this. MH LD and neurodiversity board mentioned but not sure if there is a group set-up. Comms keeping in touch with people whilst they are waiting to be seen. <b>29/06/2022</b> - Discussed above, may appoint VCS company to help people with daily life whilst on waiting list. discussed Healthy Minds website and updating this. <b>Action: Angela to follow up with Stacey about new Local Offer Officer (Nigel Hammon).</b>
Adult Autism	Bi-weekly meetings to be set-up for 1 hour, incl. Marios and his team to meetings.	GK	29/06/22	Complete	<b>29/06/2022</b> - Action: GK to arrange new 1 hour meeting slot every 2 weeks on Teams, Marios and his team to be included. <b>08/07/2022</b> - New bi-weekly meeting set up, Wednesday 2pm from 20th July onwards - Teams invite sent out to everyone.
	Prescribing				<b>08/07/2022</b> - Issue re number of people requiring prescribing and may need to start a waiting list. Dr Makunden requests support from GPs in prescribing - WON to discuss with Dr S Humphrey



**Project Plan (Timeline) for Adult ADHD**

ID	Activity	Start Date	Planned Completion Date	RAG	Comments
1 - ADHD	Identify non recurrent funding to support short-term improvement to waiting times				£250k released from 2021/22 BDCFT underspend Potential additional £130k from same source Enquire if NHSE development funds can be used to support both ASD and ADHD.
2 - ADHD	Engage with independent sector re outsourcing – capacity and cost				BDCFT subcontracting with Clinical Partners for 200 ADHD assessments - To be completed September 2022 to March 2023 Engagement with IS and NHS providers is ongoing BH updated about Clinical Partners, data sharing agreement in place, working on getting referrals to them and other processes, beginning of the process to be confirmed in next meeting with BH/CP. <b>22/06/2022</b> BH Update ADHD meeting fortnightly with clinical partners to look at process, contractual agreement drawn up and processes in place, different approaches, starting 1st September and sorting pathway and how passed back, yearly review. Clinical partners unease about GPs accepting returned, shared agreement may go in place so they sit with BANDS still under the yearly review. Clinical partners have got worded document from previous work with other NHS Org. Bernard to share with Walter once he gets this communication letter. referral form revised and then onto assist would be great. <b>29/06/2022</b> - Invite Diane Daley to future BANDS meeting - <b>Action:</b> Kelly to ask Diane. <b>17/08/2022</b> - Bernard met with clinical partners, opt in letters sent out, 100 and further 150 to follow shortly (250), finalising the contract and costs. Hoping to start in September with patients been seen.
2 - ADHD	Identify recurrent funding to support short-term improvement to waiting times				Develop a business case for better use of Right to Choose costs - approx. 100k p.a.
4 - ADHD	Recruitment to increase BANDS, ADHD, capacity				level of funds available to be confirmed <b>08/07/2022</b> BH shared proposal to recruit a Junior Dr to support the ANP it initiate and titrate meds, and 1 year review, up to 31/03/2023
5 - ADHD	New BANDS, ADHD dataset and monthly report to be implemented				New dataset and monthly report now in place . Review and improve dataset. <b>20/07/2022 Meeting with performance reps, to understand and improve ADHD dataset</b>
6 - ADHD	Build on partnership with SWYPFT ADHD Service				Identify and implement best practice
7 - ADHD	Engage and input to WY ICS Neuro Diversity Deep Dive				Learn from best practice and implement a long term, sustainable and consistent service model across West Yorkshire
9 - ADHD	Senior overview and support to be provided by D Sims, AJ Haider and PLT				First meeting Jan 2022
10 - ADHD	Patients Right to Choose				Guidance to be shared with GPs regarding patients right to choose referral to IS providers <b>16/03/2022</b> Guidance regarding right to choose with ADHD shared with GP Practices
11 - ADHD	Prescribing				Clarify responsibilities between referrers and BANDS, inc. Shared Care Agreements <b>03/08/22;</b> Issue flagged of capacity/demand re prescribing - request for support from GPs to continue prescribing until slot available for titration. <b>Action</b> WON to facilitate engagement with GPs. <b>17/08/2022:</b> Won updated about others in the area, Leeds waiting list then another list for prescribing. Look at the shared care agreement and see how we manage the pressures from a system wide position, along with Sarah Humpreys.
12 - ADHD	Post- diagnostic support				Clarify patient wants and needs . Identify community based support.
13 - ADHD	Set-up a new ADHD operational/strategic group. (Doing similar action for Adult Autism)	WON/KF	22/06/22		Initial workshop, with clinical engagement, held 13/05/2022 Joint ASD/ADHD project group commenced <b>22/6/2022</b> Adult Autism action plan/logs and adult ADHD action plan/logs required, task and finish group to continue, but also set-up an operational/strategic group. Mel Pickup and Mark Hindmarsh to report issues to PLE because neurodiversity is now on the list of our priority areas, want to assign a main contact to lead on this. MH LD and neurodiversity board mentioned but not sure if there is a group set-up. <b>20/07/2022</b> Group set-up from 20th July, bi-weekly meetings
14 - ADHD	ADHD Dataset to be reviewed with BI teams and amend - Similar with ASD dataset.	WON/BH KF/KB		Mid August	<b>29/06/2022</b> - ADHD data confusing wasn't clear. clearer data to show increase and demand going forward to meet that demand - inputs/outputs. nonclinical support discussed create support pathway incl. role of LA. <b>20/07/2022</b> Meeting held 18th July with
15 - ADHD	Complaints				<b>27/07/2022</b> Complaint received to Baildon MC and ICB, RTC David D'Arcy and Walter to investigate
16 - ADHD					
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29 - ADHD					

## Adult Autism Action Log

ID	Activity	Action Description	Status	Date Identified	Action Author	Action Owner	Priority Rating	Anticipated Delivery Date	Actual Delivery Date	Comments / Updates
a.1		National Autistic Society - Meeting to be set-up	Complete	25/05/22	Stacey	Stacey	Medium			on hold, public engagement linked thru WT deep dive. Group agreed meeting no longer required with NAS
a.2		WON to book 25/05/2022 WON to book estate at Hillside	Complete	25/05/22	Walter	Walter	Medium			Booked Hillside Bridge 23rd August to 31st March 2023, LGF33 Tues/Wed 9-5pm and Fridays 9-1pm
a.3		Set-up new Adult Autism operational/strategic group	Complete	22/06/22	Walter	Task & Finish group	High			Wednesday 2pm from 20th July - Bi-weekly meeting, GK sent Teams invite sent out to everyone.
a.4		Clarify reasons for non-usage of GP ASSIST to support BANDS adult ASD referrals	Complete	22/06/22	Walter/Gareth	T&F group	High			James Parkinson to set-up meeting/training, attended meeting on 20th July to update.
a.5		BANDS Adult ASD referral form to be revised by BANDS/SWYPFT	Complete	22/06/22	Bernard/Marios	T&F group	High			New referral form done, need to replace the old form with the new one. Testing ongoing, once complete will remove old and replace with new form
a.6		Methods to improve quality of referrals from GPs to be explored and implemented	Pending	22/06/22	T&F group	T&F group	High			Sarah Humpreys to help and support with this
a.7		Mel Pickup/PLT want to see numbers regarding SWYFT	Pending	22/06/22	T&F group	T&F group	High			To see current levels and projected future demand on this service. 29/6 Kelly to email Bernard/Marios to create. Marios shared action plan
a.8		Funds for CICONIARECOVERY assessments	On-going	22/06/22	Angela/Kris	Angela/Kris	High			Was transformation funding for ADHD only? Or can we use it for Autism. Also check if funds are held with LA or CCG.
a.9		Dataset requirements - BI teams to meet up	On-going	29/06/22	WON/BH	Gareth	Medium			Monday 18th 11-12pm, GK sent teams invite sent out. Raj to change dataset and make agreed changes from meeting.
a.10	Recruitment	Complete agreement for roles and responsibilities	On-going	29/06/22	WON/BH	WON/BH				draft SLA shared by Walter, still on-going
a.11	Recruitment	Agree costs for posts	On-going	29/06/22	WON/BH	WON/BH				waiting on costs from SWYFT
a.12	Recruitment	Advertise and recruit	On-going	29/06/22	WON/BH	WON/BH				
a.13	Finance	Identify and track all available finances for ASD projects	Complete	06/07/22	WON/Kelly/KF/	Walter	High			set-up meeting for Won/KF/Kelly 4th Aug
a.14		Expand Pathway - signpost to difference VCS organisations to help people manage.	Pending	06/07/22	Corine/Stacey/W	GK	Medium			Carine/Stacey/Won meeting Friday 15th July to discuss
a.15		Presentation Slide created by Walter to present to HOSC	Pending	06/07/22	WON	Walter	Medium			WON has created a slide to present to HOSC



Bradford Autism Project Outline Flow 2022

This plan is contingent on recruitment to posts:

Physician Associate recruited to post.

Assistant Psychologist interviews 11/07/2022

DNA  
Leave

Assumptions:	51%		61%		Clinic hours	Clinic days
	Screening	ADOS	Further Ax	Clinic hours		
	50	26	16	276	46	
110%	55	29	18	306	51	
120%	66	35	22	369	62	

4 Week period	Screening	ADOS	Further Ax	Clinic hours	Clinic days
1	8	0	0	24	4
2	8	4	2	42	7
3	8	4	2	42	7
4	8	4	2	42	7
5	8	6	4	54	9
6	8	6	4	54	9
7	8	6	4	54	9
8	8	6	4	54	9
	64	36	22	366	61

Starting Phase  
Building Phase  
Optimum Phase

Starting Phase	Week 1	Week 2	Week 3	Week 4
Physician Associate	2	2	2	2
Clinic days needed	2	2	2	2

Building Phase	Week 1	Week 2	Week 3	Week 4
Physician Associate	2	2	2	2
Assistant Psychologist	1	1	1	1
Diagnostician	1		1	
Clinic days needed	2	2	2	2

Optimum Phase	Week 1	Week 2	Week 3	Week 4
Physician Associate	2	2	2	2
Assistant Psychologist	1	2	1	2
Diagnostician	1	1	1	1
Clinic days needed	2.5	2.5	2.5	2.5

